



Report Descriptions

The Accelerated Reader reports are designed to get you the information you need when you need it. The table below lists the reports that are available in each of the five report categories.

Reading Practice Reports	
Diagnostic—Reading Practice	Reader Certification Levels
College and Career Readiness	Schoolwide Summary
Favorite Books	Student Points
Goal History	Student Record
Marking Period Progress	Team Standing Chart
Point Club Summary	Team Status
Quiz Takers—Reading Practice	TWI
Quiz Usage	Word Count
Reader Certification Certificates	
Vocabulary Practice Reports	
Diagnostic—Vocabulary Practice	Words Learned
Pronunciation Key	Words to Study
Student Record	Vocabulary List
Literacy Skills Reports	
Literacy Skills Chart	Literacy Skills Status
Literacy Skills Class Summary	Student Record
Other Reading Reports	
Diagnostic—Other Reading	Student Record
Quiz Takers—Other Reading	Word Count
Quiz Management Reports	
Labels—Book	Quiz List—Other Reading
Labels—Vocabulary List	Quiz List—Reading Practice
Quiz List—Literacy Skills	Quiz List—Vocabulary Practice

This table lists all the Accelerated Reader RP reports in alphabetical order.

Report	Why You'd Use It	Things You Can Change
College and Career Readiness (Reading Practice)	<p>Helps you see existing Accelerated Reader data in comparison with the college and career readiness expectations outlined by the Common Core State Standards (CCSS).</p> <p>Things to Note</p> <ul style="list-style-type: none"> When you generate the report, the first few pages will explain how to use the report. You can remove these pages from the report by removing the check mark from the Print a Learn More document on using this report box after Print Report Options. If you are using ATOS 100 in the software, this report will show ATOS/Pre-ATOS instead, since ATOS 100 is not used in this report. For more information, see the Learn More document. 	<p>You may select:</p> <ul style="list-style-type: none"> classes or students to include date range book level type table data or graphs or both to include quizzes to include based on language grouping used page break after each group print report options, including the Learn More document
Diagnostic—Other Reading	<p>Helps you monitor student work on Other Reading Quizzes so you can identify students who are struggling and may need intervention. The report includes diagnostic codes, the average book level and percent correct of quizzes taken, the total word count for the quizzes the student passed, and quiz information on the latest quiz taken.</p> <p>Things to Note</p> <ul style="list-style-type: none"> Diagnostic codes are defined on the report. They help you see potential problems. See page 214 for more information about the codes. 	<p>You may select:</p> <ul style="list-style-type: none"> classes or students to include date range book level type Other Reading Series to include quizzes to include based on language grouping used filtering of quizzes taken for the specific class page break after each group print report options
Diagnostic—Reading Practice	<p>Helps you monitor student work on Reading Practice Quizzes. It notes progress toward goals and alerts you to problems students are having. The report includes diagnostic codes, the percent correct goal/average, detailed information about points, engaged time per day, the book level goal/average, and the reader certification goal the student is working toward. Includes a diagnostic code summary and a class summary.</p> <p>Things to Note</p> <ul style="list-style-type: none"> Diagnostic codes are defined on the report. They help you see potential problems. See page 214 for more information about the codes. The diagnostic code summary section lists the number and percentage of all the students who are at risk and the number and percentage of students whose average percent correct falls below 85%. Engaged time measures how much actual time your students are engaged in reading books. For more information, see page 214. 	<p>You may select:</p> <ul style="list-style-type: none"> classes or students to include date range book level type average percent correct (below 85% or below 90%) quizzes to include based on language grouping used sorting used (student or average percent correct) filtering of quizzes taken for the specific class page break after each group print report options

Report	Why You'd Use It	Things You Can Change
Diagnostic— Vocabulary Practice	Helps you monitor student work on Vocabulary Practice Quizzes so you can identify students who are struggling and may need intervention. The report shows the total number of words the student learned, with details about the new words and review words on which they were quizzed.	You may select: <ul style="list-style-type: none"> • classes or students to include • date range • grouping used • page break after each group • print report options
Favorite Books (Reading Practice)	Provides feedback on which books the students liked best. The report lists the top ten ranked books. Things to Note <ul style="list-style-type: none"> • The Book Voting Preference must be enabled for this report to contain useful data (see page 45). • For best results, this report should be run for a single class or group of classes in the same grade and for a date range of not more than one year. • A book must receive two or more votes to be included in the report data. • Book ratings are defined on the report. 	You may select: <ul style="list-style-type: none"> • classes or students to include • date range • book level type • grouping used • quizzes taken for the specific class • page break after each group • print report options
Goal History (Reading Practice)	Monitors how well students are progressing toward their average percent correct, points, average book level, and certification goals for each marking period assigned to the class. Things to Note <ul style="list-style-type: none"> • Goals are set for the selected class marking periods. See “Selecting Marking Periods for Goal Setting” on page 22. • To set student goals, see page 21. 	You may select: <ul style="list-style-type: none"> • classes or students to include • date range • book level type • grouping used • page break after each group • print report options
Labels—Book (Quiz Management)	Print labels for the books in your school library that have matching Reading Practice Quizzes. See “Printing Labels—Book and Vocabulary List” on page 202. Things to Note <ul style="list-style-type: none"> • The title, author, and interest level always print on the labels. • You can customize the report to also show the quiz number (and language), points, interest level, ATOS book level (which could be ATOS, ATOS 100, ATOS 2000, or a user-defined name). • To search for and choose Reading Practice Quizzes, click Select Quizzes. • Labels measure 1" × 2 5/8". • When you search for quizzes to include, hover your mouse over the quiz title in the search results to see the author's name. 	You may select: <ul style="list-style-type: none"> • Reading Practice Quizzes to include • number of labels to print for each quiz • sorting used • quiz information to include • starting position

Report	Why You'd Use It	Things You Can Change
Labels— Vocabulary List (Quiz Management)	<p>Print labels for the books in your school library that have matching Vocabulary Practice Quizzes. See “Printing Labels—Book and Vocabulary List” on page 202.</p> <p>Things to Note</p> <ul style="list-style-type: none"> • The title, author, quiz number, ATOS book level (or your choice), fiction/nonfiction classification, and interest level are printed on the labels. • The vocabulary words for the quiz and the grade level for each word are included on the label. • To search for and choose Vocabulary Practice Quizzes, click the Some option, then click Select Quizzes. • Labels measure 2" × 4". • If you search for quizzes to include, hover your mouse over the quiz title in the search results to see the author's name. 	<p>You may select:</p> <ul style="list-style-type: none"> • Vocabulary Practice Quizzes to include • book level type • number of labels to print for each quiz • sorting used • starting position
Literacy Skills Chart	<p>Provides a quick visual comparison between a student and the class average for each of the 24 literacy skills categories. Charts each student's performance on each of the 24 literacy skills. See page 124.</p>	<p>You may select:</p> <ul style="list-style-type: none"> • classes or students to include • date range • grouping used • quizzes taken for the specific class
Literacy Skills Class Summary	<p>Shows how your class as a whole is performing on each of the 24 literacy skills (see page 124). Groups the 24 literacy skills into four categories (Initial Understanding, Literary Analysis, Inferential Comprehension, and Constructing Meaning) and the six literacy skills under each category. The report also shows class and report totals for the number of students on the report.</p>	<p>You may select:</p> <ul style="list-style-type: none"> • classes or students to include • date range • sorting used • grouping used • quizzes taken for the specific class • page break after each group • print report options
Literacy Skills Status	<p>Shows individual student performance on each of the 24 literacy skills (see page 124) along with group and overall totals. The report is split into tables for each category of literacy skills (Initial Understanding, Literary Analysis, Inferential Comprehension, and Constructing Meaning) and the six literacy skills under each category. The report totals this information for each literacy skill and for all the students overall.</p>	<p>You may select:</p> <ul style="list-style-type: none"> • classes or students to include • date range • grouping used • quizzes taken for the specific class • page break after each group • print report options
Marking Period Progress (Reading Practice)	<p>Shows how the students in the selected classes performed in each marking period you chose to include. For each class and marking period, the report shows the average percent correct for those students, total points earned, median of the points earned, average ATOS book level achieved, and the percentage of students at risk.</p> <p>Things to Note</p> <ul style="list-style-type: none"> • By customizing this report, you can include bar graphs that chart the information. 	<p>You may select:</p> <ul style="list-style-type: none"> • classes to include • marking periods • quizzes taken for the specific class • whether to include informative charts • print report options

Report	Why You'd Use It	Things You Can Change
Point Club Summary (Reading Practice)	Allows you to define the point clubs you want to use and then lists the students who qualify. For each student, the report shows the point club attained, the date the club was joined, the total points the student earned, and the student's average percent correct. For each group and for the report, the total number of students in each club is shown.	You may select: <ul style="list-style-type: none"> • classes or students to include • date range • point clubs and which ones to include • grouping used • quizzes taken for the specific class • page break after each group • print report options
Pronunciation Key (Vocabulary Practice)	Provides a key to the pronunciation symbols that your students and parents will see on the Vocabulary List Report. Things to Note <ul style="list-style-type: none"> • This report can also be printed from the Resources section of the program under Forms and Charts. 	No custom options.
Quiz List Reports (Quiz Management)	Provides a list of the quizzes installed for your school. Can be generated separately for each of the four quiz types (Reading Practice, Vocabulary Practice, Literacy Skills, and Other Reading). Regardless of quiz type, the report shows the quiz number, quiz language, title, author, interest level, book level, word count, and fiction/nonfiction classification. Things to Note <ul style="list-style-type: none"> • Parents can also print a Quiz List Report; see page 194. • For Reading Practice Quizzes, it shows the points for each quiz and identifies the Recorded Voice Quizzes. You can sort by recorded voice. • For Vocabulary Practice Quizzes, it shows the number of vocabulary words for each quiz. • If you search for quizzes to include, hover your mouse over the quiz title in the search results to see the author's name. 	You may select: <ul style="list-style-type: none"> • quizzes • book level type • sorting used • interest level (lower grades, middle grades, middle grades plus, and/or upper grades) • to show quiz availability
Quiz Takers—Other Reading	Learn which students have taken the quiz on a particular item. Shows the quiz information, the number and percentage of questions answered correctly, the word count, how many students took it, the average percentage of correctly answered questions, and the total word count. Things to Note <ul style="list-style-type: none"> • If you search for quizzes to include, hover your mouse over the quiz title in the search results to see the author's name. 	You may select: <ul style="list-style-type: none"> • classes or students to include • date range • which quizzes to include • book level type • quizzes taken for the specific class • page break after each quiz • print report options

Report	Why You'd Use It	Things You Can Change
Quiz Takers— Reading Practice	<p>Learn which students have taken a quiz on a particular book. Shows the quiz information, the number and percentage of questions answered correctly, and the points earned. For each quiz it also shows the total number of students who took the quiz, the average percentage of questions answered correctly, and the percentage of the total points earned.</p> <p>Things to Note</p> <ul style="list-style-type: none"> Quizzes that were taken using Recorded Voice are marked on the report. If you search for quizzes to include, hover your mouse over the quiz title in the search results to see the author's name. 	<p>You may select:</p> <ul style="list-style-type: none"> classes or students to include date range which quizzes to include book level type quizzes taken for the specific class page break after each quiz print report options
Quiz Usage (Reading Practice)	<p>Lists the quizzes taken by the selected students in the time frame that you specified. Helps you easily identify the most popular and the least popular titles. The report lists the quiz information and the number and percentage of times it was taken and passed.</p> <p>Things to Note</p> <ul style="list-style-type: none"> If you chose to include the most taken quizzes, the least taken quizzes, or all the taken quizzes, the report shows them ranked by number of times the quiz was taken and then by title. 	<p>You may select:</p> <ul style="list-style-type: none"> classes or students to include date range which quizzes to include sorting used grouping used quizzes taken for the specific class page break after each group print report options
Reader Certification Certificates (Reading Practice)	<p>Recognize those students who have earned reader certifications through their work on Reading Practice Quizzes. Each student's certificate prints on a separate page. The report includes the reader certification level that the student achieved, the student's name, and the date the certification was achieved. It also includes three signature lines that can be customized with the appropriate signature titles.</p>	<p>You may select:</p> <ul style="list-style-type: none"> classes or students to include date range titles to use for the signature lines a border
Reader Certification Levels (Reading Practice)	<p>Lists the reader certifications that each of the students you chose have achieved. For each student, the report shows the achieved reader certifications and the number of times (and dates) each one was achieved. The report ends with a summary that lists each certification level, how many students achieved it, how many times it was achieved, and the percentage of students who achieved it. See page 30 for a list of the certification levels.</p> <p>Things to Note</p> <ul style="list-style-type: none"> If there is an asterisk after the Independent Reader certification, it needs to be approved by the teacher. 	<p>You may select:</p> <ul style="list-style-type: none"> classes or students to include date range grouping used page break after each group print report options
Schoolwide Summary (Reading Practice)	<p>Provides a schoolwide summary of students' performance on quizzes over a specified period of time. Shows percentage of those students who are at risk, percentage of those students whose average percent correct on quizzes is below 85%, average percent correct, average book level achieved on passed quizzes, and details about points earned. It also shows a summary of this information for all the students in each group.</p> <p>Things to Note</p> <ul style="list-style-type: none"> This report is not available to teachers. 	<p>You may select:</p> <ul style="list-style-type: none"> date range book level type average percent correct (below 85% or below 90%) grouping used (by grade or by class) quizzes taken for the specific class print report options

Report	Why You'd Use It	Things You Can Change
<p>Student Points (Reading Practice)</p>	<p>Provides information about the points your students have earned, used, and been awarded. Shows how many points each student earned, how many the teacher awarded, how many the student has used up to this point in the reporting period, and the total number of points the student has available.</p> <p>Things to Note</p> <ul style="list-style-type: none"> • There is a spot for the teacher to note the points students are spending now (so that information can then be entered into the program) and a line for the teacher's signature. • You can sort by points. 	<p>You may select:</p> <ul style="list-style-type: none"> • classes or students • date range • sorting used • grouping used • page break after each group • print report options
<p>Student Record</p>	<p>This report can be found under the Reading Practice, Vocabulary Practice, Literacy Skills, and Other Reading Reports. It provides information about student performance.</p> <p>For Reading Practice Quizzes</p> <ul style="list-style-type: none"> • Shows the quiz information, number and percentage of questions the student got correct, points earned, and the date the quiz was taken. Summarizes the information by showing the number of quizzes passed, average percent correct, average book level, total points earned, and the total number of points that were possible. • The report marks which Reading Practice quizzes were taken with Recorded Voice. • Parents can print this report for their children (see page 192). <p>For Vocabulary Practice Quizzes</p> <ul style="list-style-type: none"> • Shows the quiz information and the number and percentage of new and review words the student got correct. Summarizes the information by showing the average percent correct for the first-try new words, second-try new words, and the review words (combined first-try and second-try). <p>For Literacy Skills Quizzes</p> <ul style="list-style-type: none"> • Shows the quiz information, the number and percentage of questions the student got correct, and the date the quiz was taken. Summarizes the information by showing the number of quizzes passed versus the number taken, average percent correct, and average book level for the passed quizzes. <p>For Other Reading Quizzes</p> <ul style="list-style-type: none"> • Shows the quiz information, number and percentage of questions the student got correct, word count, and the date the quiz was taken. Summarizes the information by showing the number of quizzes the student passed versus the number taken, average percent correct, average book level for the passed quizzes, and average word count. <p>Summary</p> <ul style="list-style-type: none"> • The above reports end with a summary by quiz type, showing the number of students on the report. For Reading Practice, Other Reading, and Literacy Skills Quizzes, it shows the total number of students reported on, the number of quizzes passed versus the total number taken, and the average percent correct. For Vocabulary Practice Quizzes, it shows the total number of students reported on and the number of quizzes taken. 	<p>You may select:</p> <ul style="list-style-type: none"> • classes or students to include • date range • book level type • sorting used • quiz types to include • grouping used • quizzes taken for the specific class • display student ID • page break after each group (student) • print report options

Report	Why You'd Use It	Things You Can Change
Team Standing Chart (Reading Practice)	<p>A bar graph shows how each team in a set is progressing toward its goals. Progress toward team goals is based on the overall progress of the team members toward their individual goals.</p> <p>Things to Note</p> <ul style="list-style-type: none"> You can also generate this report from the Teams section of the program; see page 99. 	<p>You may select:</p> <ul style="list-style-type: none"> team set to report on date range value(s) for the horizontal axis
Team Status (Reading Practice)	<p>Shows the progress of team members toward their individual goals. The report includes both goals for each student and the student's actual achievement. The report summarizes this information for the teams and the team set.</p> <p>Things to Note</p> <ul style="list-style-type: none"> You can also generate this report from the Teams section of the program; see page 99. 	<p>You may select:</p> <ul style="list-style-type: none"> team set to report on date range
TOPS	<p>Provides immediate feedback to the student, quiz monitor, and teacher about the student's performance on a Reading Practice, Vocabulary Practice, Literacy Skills, or Other Reading Quiz. Provides a means of student/teacher interaction and can be shared with parents or others to help students celebrate their successes.</p> <p>Things to Note</p> <ul style="list-style-type: none"> TOPS Reports are not accessed from the Reports section of the program, but can be set up to print automatically after a student finishes a quiz. For Reading Practice, Literacy Skills, and Other Reading Quizzes, you can choose to have a TOPS Report print after passed quizzes, failed quizzes, or both. You can also choose to have a TOPS Report print after Vocabulary Practice Quizzes using the TOPS Report Printing Preference (see page 42 for the School preference or page 49 for the Classroom preference). You can specify the language the TOPS Report will be printed in or you can specify that the student be asked which language is preferred (see the TOPS Report Language Preference on page 55). You can also choose to reprint the TOPS Report for any quiz a student has taken (for Reading Practice, see page 69; for Vocabulary Practice, see page 75; for Literacy Skills, see page 81; and for Other Reading, see page 88). 	<p>No custom options when you print it, but you can set the TOPS Report Preference for your class to control what's included (see page 42 for the School preference or page 49 for the Classroom preference).</p>
TWI (Reading Practice)	<p>Provides a summary of each student's quiz results for books Read To the student, Read With the student, or Read Independently by the student. For each TWI type the report shows the average percentage of questions answered correctly, percentage of and actual points earned, and the number of passed quizzes. The report ends with a summary of this information for all the students reported on.</p> <p>Things to Note</p> <ul style="list-style-type: none"> For information to appear on this report, the TWI Preference must be enabled (see page 56). When students take a quiz on a book read To or With and read the book Independently six months later, they can retake the same quiz. 	<p>You may select:</p> <ul style="list-style-type: none"> classes or students to include date range grouping used quizzes taken for the specific class page break after each group print report options

Report	Why You'd Use It	Things You Can Change
Vocabulary List (Vocabulary Practice)	<p>Provides information on the first-try new words on a quiz. The report shows the quiz information and for each vocabulary word, the word's grade level, pronunciation, and definition (if you've included definitions on the report). The report includes a pronunciation guide.</p> <p>Things to Note</p> <ul style="list-style-type: none"> You can also generate this report while viewing the quiz information (see page 122), when logged in as a student (see page 221), and when logged in as a parent (see page 193). When a student generates this report, it may include the definitions, depending on the setting for the Vocabulary Practice Include Definitions Preference (found under the School and the Classroom Student Quizzing preferences; see page 42 and page 49). When a parent generates this report, it does not include the definitions. If you search for quizzes to include, hover your mouse over the quiz title in the search results to see the author's name. 	<p>You may select:</p> <ul style="list-style-type: none"> quizzes book level type sorting used whether to include the vocabulary word definitions page break after each group (title) print report options
Word Count (Reading Practice and Other Reading)	<p>Provides word count information on the quizzes each student has taken within the reporting period. For each student and quiz type, the report shows the number of quizzes the student has passed and taken, total word count, and the combined total word count for passed Reading Practice and Other Reading Quizzes. The report also shows totals for each group or for all the students if you've chosen not to group the information.</p>	<p>You may select:</p> <ul style="list-style-type: none"> classes or students to include date range sorting used grouping used quizzes taken for the specific class page break after each group print report options
Words Learned (Vocabulary Practice)	<p>Provides a summary of the vocabulary words a student has learned within the reporting period. Shows the total number of words each student learned and the average grade level of the learned words. Words that were given in review, words that appeared on more than one quiz, and words that have multiple definitions are all marked.</p>	<p>You may select:</p> <ul style="list-style-type: none"> classes or students to include date range sorting used (by grade level or by word) grouping used display student ID page break after each student print report options
Words to Study (Vocabulary Practice)	<p>Provides a summary of the words a student answered incorrectly within a reporting time period. For each student, the report shows the total number of words the student answered incorrectly and the average grade level of the words. Words that were given in review, words that appeared on more than one quiz, and words that have multiple definitions are all marked.</p>	<p>You may select:</p> <ul style="list-style-type: none"> classes or students to include date range sorting used (by grade level or by word) grouping used display words in a list or cutout format display student ID page break after each student print report options